

# 16-19 BURSARY FUND 2023-24

## APPLICATION FORM



### Part A - To be completed by the Student

#### Part A: Section 1 – Personal Circumstances

Are you currently in care?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	As a young person, are you receiving Income Support or Universal credit in your own right?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Are you a care leaver?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	As a young person, are you receiving ESA/Universal Credit <i>and</i> DLA/PIP?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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**Targeted Bursary: Evidence Required: Benefits Document/Letter or Proof of Care or Care Leaver Status**  
 No other documentation will be accepted in support of an application.

NB - If you have NOT answered YES to any question above then you are Not eligible to apply for a Targeted Bursary.

<b>1/ Targeted Bursary up to £1,200 per year, plus transport costs</b>	<b>2/ General Bursary Up to £800 per year, plus transport costs</b>
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Household income below £17,000 including any Tax Credits.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Household income between £17,000 and £30,000 including any Tax Credits	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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#### 3/ Travel Bursary

Travel: Do you live within Hartlepool but more than 2.5 Miles from the College?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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#### Part A: Section 2 - Personal Information

Surname		Forenames	
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Date of birth		Age @ 31-8-23	
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Have you been resident in the UK for the last 3 years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Are you an Asylum Seeker?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Do you give permission for your award/payments to be discussed with parent(s)/guardians?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Do you have Refugee Status?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Home Address		Post Code	
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Home Tel number		Student Mobile Number	
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Parent Email Address		Parent Mobile Number	
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#### Bank Details – This MUST be students own account

Name of Bank		Name of Account Holder	
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Sort Code		Account Number	
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**Part B: To be completed by Parent/ Guardian and Student**

**Part B Section 3 - Eligibility Check**

Does the young person live with you at the address shown?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	You must attach your most recent Tax Credit Award notice dated April 2022 onwards. <b>Please include all pages.</b>
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**Part C: Section 4 - Evidence**

You must bring one or more of these documents in evidence to show you meet the finding criteria:		Evidence Required: Photocopy or Original of the <b>whole</b> Document	Tick docs attache
Guaranteed Bursary	In care/recently left care	Social Services letter required	<input type="checkbox"/>
Guaranteed Bursary	In receipt of Income Support in own right	Letter dated in last 3 months	<input type="checkbox"/>
Guaranteed Bursary	ESA/UC <b>and</b> DLA/PIP in own right	Letter(s) dated in last 3 months	<input type="checkbox"/>
Guaranteed Bursary	In receipt of Universal Credit in own right	Letter dated in last 3 months	<input type="checkbox"/>

**Where there is more than one parent/ guardian living in the household, we require any relevant financial evidence as detailed below.**

General Bursary	Income-related Employment and Support Allowance (ESA)	Letter dated in last 3 months/last 3 months bank statements	<input type="checkbox"/>
General Bursary	Income-based Jobseekers Allowance	Letter dated in last 2 weeks/latest bank statements	<input type="checkbox"/>
General Bursary	In receipt of Income Support	Letter dated in last 3 months/last 3 months bank statements	<input type="checkbox"/>
General Bursary	Personal Independence Payment (PIP)	Letter dated in last 3 months/last 3 months bank statements	<input type="checkbox"/>
General Bursary	Pension/Pension Credit	Award notice/evidence of Pension Income	<input type="checkbox"/>
General Bursary	Child Tax Credit/Working Tax Credit	Award notice dated April 22 onwards	<input type="checkbox"/>
General Bursary	Universal Credit	Letter dated in last 3 months/last 3 months bank statements	<input type="checkbox"/>
General Bursary	Low income	P60 April 2022 – or 3 most recent salary slips	<input type="checkbox"/>
General Bursary	Self Employed Income	SA302 or Certified accounts for 2022-23	<input type="checkbox"/>

**Part B: Section 4 - Declaration**

**Please read the statements below and tick the boxes to confirm your agreement, then Sign and Date:**

I have fully completed each section.	<input type="checkbox"/>
I have enclosed all required evidence to support my application.	<input type="checkbox"/>
I have provided evidence which is accurate and true. I understand that the College may carry out checks to verify the evidence provided, and may take action deemed appropriate if any information I have given is proven to be incorrect or false.	<input type="checkbox"/>
I have completed the bank information section with the Students own bank details.	<input type="checkbox"/>
I understand that to receive my full award, I must maintain attendance above 90% and adhere to the Student Code of Conduct. Failure to attend at 90% or higher will reduce or stop my Bursary.	<input type="checkbox"/>

Student Signature		Date	Signature of Parent/Guardian		Date
Name of Student					